

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

(An Autonomous Institution, Affiliated to Anna University, Chennai.)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

Ph: 04365 – 252882, 7373067032

Email: iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

Date: 29.06.2018

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 03.07.2018 at IQAC, Board Room, EGSPEC at 10.00 am.

Agenda:

1. Review and assessment of all academic as well as non-academic activities during the last Academic year
2. IQAC Roadmap for the year 2018-19
3. Incharge for various core activities
4. To conduct workshop for the faculty members related to NBA
5. Discussions on various formats/templates prepared by IQAC
6. To organize orientation programme for I year students
7. Any other matter with the permission of chair

Director / IQAC

Dr. M. CHINNADURAI
Director / IQAC

E.G.S. Pillay Engineering College,
Nagapattinam

The Secretary / CEO / COE / Dean / All HODs / Committee Members / Office / File

Chairperson / IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

CSE

CIVIL

IT

MECH

ECE

EEE

SSH

MBA

MCA

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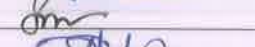












Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

03/07/2018 ✓

Minutes of the Internal Meeting of IQAC held on 03-07-2018 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC E.G.S. Pillay Engineering College for the academic year 2018-2019, was held on 03-07-2018 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr. J.Vanitha	Faculty Member	
14	Prof. R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative	
18	Mr. P. Vimal Raj	Student Representative/IT	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the IQAC members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Review and assessment of all academic and non-academic activities during the last Academic year
2. IQAC Roadmap for the year 2018-19
3. Incharge for various core activities
4. To conduct workshop for the faculty members related to NBA
5. Discussions on various formats/templates prepared by IQAC
6. To organize orientation programme for I year students
7. Any other matter with the permission of chair

1. Review and assessment of all academic and non-academic activities during the last Academic year

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

2. IQAC Roadmap for the year 2018-19

Director/IQAC discussed the Roadmap for the year 2018-19 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 05-07-2018. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

3. Incharge for various core activities

Various academic and accreditation activities, where Faculty members need to focus were highlighted by Principal/Chairperson, IQAC.

- | | | | |
|---|--|---|--|
| 1 | Regulation | - | Dr. M. Chinnadurai, COE |
| 2 | Curriculum and innovation | - | Dr. V. Mohan, Professor/EEE |
| 3 | Research | - | Mr. Ganesan @ Subramanian G, Assistant Professor/EEE |
| 4 | NBA Accreditation and arranging workshops for the same | - | Mrs. J.Vanitha, HoD/MCA |
| 5 | IPR cell | - | Mr. S. Palanimurugan, Assitant Professor/CSE |
| 6 | Internal relationship and higher studies | - | Dr.Kathik, Professor/MBA |

4. To conduct workshop for the faculty members related to NBA

Workshop to be planned for faculty members to give more insight into NBA process.

Action to be taken by: Mrs. Vanitha, HoD/MCA

5. Discussions on various formats/Templates prepared by IQAC

The formats/templates to represent various academic and other activities to collect essential data suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

6. To organize orientation programme for I year students

Director/IQAC requested Prof. Dr. P. Jamunadevi, HoD/S&H to plan to conduct orientation program for I year students.

Action to be taken by: Prof. Dr. P. Jamunadevi, HoD/S&H

7. Any other matter with the permission of the Chair

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.10 A.M.


DIRECTOR/IQAC


CHAIRMAN/IQAC

Dr. M. CHINNADURAI

Min. Director IQAC Prof. K. Nagalakshmi
E.G.S. Pillay Engineering College,
Nagapattinam

Dr. S. RAMABALAN, M.E., Ph.D.
PRINCIPAL

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CC to

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INTERNAL QUALITY ASSURANCE CELL (IQAC)


28/09/2018 ✓

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 03-07-2018 AT 10.00 A.M IN BOARD ROOM

The action taken report and follow up process for the Internal Meeting of IQAC held on 03-07-2018 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Review and assessment of all academic and non-academic activities during the last Academic year: Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.	Director/IQAC reviewed all academic and non-academic activities carried out during the 2017-2018 Academic year
IQAC Roadmap for the year 2018-19: Director/IQAC discussed the Roadmap for the year 2018-19 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 05-07-2018. He requested all the team members to execute the activities as per the roadmap in a timely manner.	The roadmap for the year 2018-19 was prepared and disseminated.
Incharge for various core activities: Various academic and accreditation activities, where Faculty members need to focus were highlighted by Chairman/IQAC. <ul style="list-style-type: none">• Regulation- Dr. M. Chinnadurai, COE• Curriculum and innovation-Dr. V. Mohan, Professor/EEE• Research-Mr. Ganesan @ Subramanian G, AP/EEE• NBA Accreditation and arranging workshops for the same- Mrs. J.Vanitha, HoD/MCA	The decision is communicated to the respective officials.

<ul style="list-style-type: none"> • IPR cell-Mr. S. Palanimurugan, AP/CSE • Internal relationship and higher studies-Dr.Kathik, Professor/MBA 	
<p>To conduct workshop for the faculty members related to NBA: Workshop to be planned for faculty members to give more insight into NBA process.</p>	<p>The suggestion is forwarded to Mrs. J. Vanitha, HoD/MCA to conduct workshops for faculty members to give more insight into NBA process</p>
<p>Discussions on various formats/Templates prepared by IQAC: The formats/templates to represent various academic and other activities to collect essential data suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.</p>	<p>Noted</p>
<p>To organize orientation programme for I year students: Director/IQAC requested Prof. Dr. P. Jamunadevi, HoD/S&H to plan to conduct orientation program for I year students.</p>	<p>The recommendation is forwarded to Prof. Dr. P. Jamunadevi, HoD/S&H to conduct orientation program for I year students.</p> <p>A bridge course was conducted for I year students from 23-07-2018 to 03.08.2018</p>
<p>Any other matter with the permission of the Chair: The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.</p>	<p>Noted and suggestion was taken for implementation</p>


 Director/IQAC

Dr. M. CHINNADURAI
 Director/IQAC
 E.G.S. Pillay Engineering College,
 Nagapattinam

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

11/07/2018

Roadmap for the Academic year 2018-20219

S.No	Month (Deadline)	Activity	Action to be taken by
1	July 2018	To conduct Bridge course for I year students	HOD/I year
2	August 2018	-	-
3	September 2018	-	-
4	October 2018	• To compile and collect data to submit AQAR (data from July 2018- June 2019)	All IQAC department Coordinators
		• To collect data regarding Criterion I- Curricular Aspects	CIVIL
		• To collect data regarding Criterion II-Teaching-Learning and Evaluation	CSE
		• To collect data regarding Criterion III – Research, Innovations and Extension and	IT/MECH
		• To collect data regarding Criterion IV- Infrastructure and Learning Resources	EEE/
		• To collect data regarding Criterion V-Student Support and Progression	ECE
		• To collect data regarding Criterion VI-Governance, Leadership and Management	MBA
		• To collect data regarding Criterion VII- Institutional Values and Best Practices	MCA
5	November 2018	• Conduct an awareness programme regarding External & Internal AAA • External & Internal AAA	IQAC cell
6	December 2018	• Validation of AQAR data for the year 2018-2019 • Submission of AQAR	All department Heads/ All IQAC department Coordinators

		<ul style="list-style-type: none"> To collect data regarding functional committees and units (Grievance Cell, Women Empowerment Cell, EDC, Career Counselling, Alumni Association, Admission Committee, Magazine Committee, Department Clubs, Sports, NSS, NCC, Red cross, Professional bodies Any other.) 	
7	January 2019	<ul style="list-style-type: none"> To Conduct an awareness programme on Fund generating activities in Engineering Institutions 	R&D cell
8	February 2019	<ul style="list-style-type: none"> To organize at least one common skill-development programme per year for the supporting staff 	IQAC cell
9	March 2019	<ul style="list-style-type: none"> To ensure all the UG Final year students published their project in UGC approved Journals 	All department Heads
		<ul style="list-style-type: none"> To ensure all the PG Final year students published their project in Scopus indexed Journals 	All department Heads (PG)
10	April 2019	<ul style="list-style-type: none"> To sign at least one MoU with reputed industries for mutually-beneficial interaction. 	All department Heads
		<ul style="list-style-type: none"> To conduct at least 5 mutually-beneficial interaction programmes with MOU signed Industries To ensure the outcome of the joint programmes consistent with MOU/IQAC objectives. 	
11	May 2019	<ul style="list-style-type: none"> To conduct at least 5 coaching classes GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services To ensure that 2 students from each department clear the exams successfully 	S&H department
12	June 2019	<ul style="list-style-type: none"> To achieve minimum 20 Lakhs Revenue generation per department from R&D/Consultancy 	All department Heads
		<ul style="list-style-type: none"> To conduct minimum 2 Technical events (Conference/Symposium/Orientation Programmes/Capacity Building Programmes) 	All department Heads
		<ul style="list-style-type: none"> To attend minimum 2 FDP Programmes (1 per semester, at least one other state pedagogical programme) To participate and present research 	All Faculty members

		findings in minimum one International Conference	
		• To file minimum 1 patent per department	All department Heads
		• To publish minimum 1 SCIE indexed Journal and minimum 2 Scopus indexed Journal	All Faculty members
		• To ensure minimum 20% of students participate in intercollege technical events	All department Heads
		• To ensure minimum 2 students/department registered as entrepreneurs	EDC Coordinator
		• To achieve pass percentage at least 90	All department Heads
		• To achieve at least 90% placement of eligible students with an average student's salary of 3 Lakhs	Head of T&P cell
		• To attain 100% utilization of industrial training (not less than 5 days) by Students	All department Heads
		• To achieve at least 5 medals at the national/international level sports meet	Sports Coordinator
		To ensure 100% Ph.D graduates/ Ph.D pursuing faculty in each department	All Faculty members
13	Ever Month	To Send Monthly Progress Report to Director/IQAC as per prescribed format given by IQAC	All IQAC department Coordinators

COORDINATOR/IQAC

DIRECTOR/IQAC

CHAIRMAN/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

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Nagapattinam (Dt) Tamil Nadu.

**E.G.S. PILLAY ENGINEERING COLLEGE -AUTONOMOUS
NAGAPATTINAM
I YEAR BRIDGE COURSE INAUGURATION-2018**

The bridge course inaugural function for I year B.E/B.Tech students was held on 23.07.2018 at 9.30 am in indoor auditorium of E.G.S.Pillay Engineering College (Autonomous)Nagapattinam.

Our beloved Chairman Mrs.JothimaniAmmalChairmain, E.G.S.Pillay Group of Insitution, Honorable Secretary Shri. S. Parameshwaran,Shri. S. Arul Prakasam Trust Member ,Shri S. Govindasamy Trust Member, Principal Dr. S. Ramabalan, Chief Guest Mrs. C. Amutha, M.Sc., B.Ed., Chief Educational Officer Nagapattinam, Vijay TV KalakkaPovathuYaruPugazh Mrs. Annalakshmi, Dr. M. Chinnadurai – COE, EGSPEC, Dr. S. Appavu @ Balamurugan Autonomous Director, Dr. V. Mohan Academic Director, Mr. T. VijayasundaramDiscipline Director and All the Head of the departments inaugurated the function in successful manner.

The programme started with prayer song followed by lighting of Kuthuvilakku. Mrs. A. R. Deepa Associate Professor and Head / Department of Science and Humanities warmly welcomed and motivated all the first year students.

Dr.S.Ponsadailakshmi/Professor/S&H gave a brief introduction about bridge Course and is importance to first year students an their parents. She also explained, how to bridge the School and college studies through that course.

Our Autonomous Director Dr.Appavu delivered inspiring talk about Autonomous Status/NBA/NAAC accreditation of EGSPEC and their facillities. Our chief guest Mrs.C.Amutha-CEO-Nagapattinam gave her wishes for fresher's those who are stepping into the college.

Dr.M.Chinnaurai-Controller of examination. briefly introduced the Autonomous examination system and various courses apart from syllabus offered to the students.

Director Mr. T. Vijayasundaram motivated the students for their gave valuable talk about the importance of discipline.

st speaker Vijay TV Kalakkal Povathu Yaru pugazh Mrs. vided and enlightened students on developing the culture to face world and encourage the students to walk towards the achievement

ved principal Dr. S. Ramabalan delivered felicitate special address HODs of various department Mr. P. Mohamed Ali Associate vote of thanks and finally the bridge course inaugural programme with national anthem.

From

A.R. Deepa(Asso Prof),
 Head Of the Department,
 Department of S&H,
 E.G.P.E.C,
 Nagapattinam.

To

The Secretary,
 E.G.S.Pillay Group of Institutions ,
 Nagapattinam.

Through Proper Channel

Respected Sir,

We have planned to conduct First Year Bridge Course Inauguration 2018-2019 on 23.07.2018. Hence we request you to do the needful. Here with I have attached the budget proposal for your kind perusal.

S.No	Requirement	Amount (in Rs)
1	Flex and Invitation	850+400
2	Tea and Snacks (Chief Guest)	7,200
3	Water bottle & Reception Items	500
4	Memento For Chief guest	1,500
5	Press	700
6	PA System	200
7	Miscellaneous	500
	Total	11,850

Thanking You

8

Yours sincerely

Deepa
 23/7/18



E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)
NAGAPATTINAM - 611002 TAMIL NADU
Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai

SAH/BGSPEC/ JUL.2018/02

Date: 17.7.2018

CIRCULAR

We are happy to convey that the Inaugural Function of the First Year Classes and the commencement of Bridge Course for freshers will be held on July 23, 2018. All are cordially Invited to take part.


HOD/SAH


Director/Autonomous


Principal









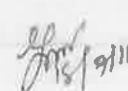
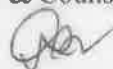


Copy to: The Secretary, The Principal, The Directors, all HODs, SAH & file

5

E.G.S. PILLAY ENGINEERING COLLEGE, NAGAPATTINAM
DEPARTMENT OF SCIENCE AND HUMANITIES
First Year Bridge Course Inauguration 2018-2019

Committee Members

Date : 18.07.2018

1. **Invitation and Flex** : Preparing – A. R. Deepa .
Distribution – K. Manju & S. Tharani. 
2. **Reception & Memento Distribution** : R. Seetha , D. Bindhu.  
3. **Hall Arrangements** : Dr. J. Partheeban, Dr. C. Gopi, Dr. A. Charles, 
4. **Chief guest (snacks distribution and receiving)** : K. Usha. 
5. **Students (snacks distribution)** : S. Kamalanathan, S. Sangeetha 
Revathi, Vijayashankar, 
6. **Compeering** : K. Geetha, V. John Paul.  
7. **Discipline** : All Class Coordinator & Counselors.
8. **P A System** : P. Mohamed Ali. 
9. **Students Receiving** : T. Kavitha , R. Deepa, Dr. N. Moorthy. 
10. **Press** : W. Christopher. 


HOD

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Department of Science & Humanities

Refreshers Induction

Date : 23.07.2018 Time : 9.30 AM
Venue : Auditorium

Chief Guest

Amutha M.Sc.,B.Ed.,
(National Officer Nagapattinam)

Mr.N.R.Ravichandran
(Commissioner, Municipal Office, Nagapattinam)

Guest of Honour

Jothimani Ammal
(Chairman, EGSP GOI)

Chev.Shri.S.Paramesvaran
(Secretary EGSP GOI)

Special Invitees

Arul Prakasam
(Trust Member, EGSP GOI)

Shri.S.Govindasamy
(Trust Member, EGSP GOI)

Mr.T.VijayaSundaram
(Director, EGSP GOI)

Dr.S.Ramabalan
(Principal, EGSPEC)

Dr.V.Mohan
(Academic Director, EGSPEC)

Dr.M.Chinnadurai
(COE, EGSPEC)

Dr.S.Appavu @ Balamurugan
(Autonomous Director, EGSPEC)

Dr.N.Ramanujam
(Dean,S & H)

Mrs.A.R.Deepa
(HOD,S & H)

Mrs.S.Tharani
(Additional HOD,S & H)

E.G.S. PILLAY ENGINEERING COLLEGE, NAGAPATTINAM

DEPARTMENT OF SCIENCE AND HUMANITIES

Date :23.07.18

AGENDA

- Invocation** : Prayer song Tamil Thaaai vazhthu
- Welcome address** : A.R.Deepa/Associate Professor/HOD/S&H
- Lighting of Kuthu vilakku** : Dignitaries
- Honoring the chief Guest** : Chev.Shri.S.Parameshwaran /Secretary /EGSPGOI.
Shrimathi.S.Jothimani ammal/ Chairman/EGSPGOI.
Dr.S.Ponsadailakshmi / Associate Professor/S&H.
S.Tharani/AP/S&H.
- Introducing Chief Guest** : Dr.S.Thirunavukarasu/ Professor/S&H.
- Felicitation** : Chev.Shri.S.Parameshwaran /Secretary /EGSPGOI.
- Introduction about Bridge course** : Dr.S.Ponsailakshmi / Associate Professor &
Dr.S.Appavu@Balamurugan , Autonomous Director/EGSPEC
- Chief Guest Address** : C.Amutha, M.Sc.,B.Ed,
Chief Educational Officer/Nagapattinam
- Chief Guest Address** : Mr.N.R.Ravichandran/Commissioner/Municipal Office
/Nagapattinam
- Motivational Talk** : Mrs.Annalakshmi/Kalakapvathu yaru/vijay tv
- Introduction on Exam System** : Dr.M.Chinnadurai/COE
- Director Speech** : T. Vijaya Sundaram/ Director/EGSGOI.
- Felicitation** : Dr.S. Ramabalan/ Principal/EGSPEC.
- Introducing HOD's** : All HOD's
- Vote of Thanks** : Mr.P.Mohamed Ali /Professor/S&H

National Anthem

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Coordinator / IQAC

CIRCULAR

Date: 12.10.2018

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 15-10-2018 at IQAC, Board Room, EGSPECat 3.00pm.

Agenda:

1. Follow up of the previous meeting dated 03.07.2018
2. Discussion on Annual Quality Assurance Report for the academic year 2017-18.
3. To prepare a revised form to collect feedback from parents
4. NIRF rank
5. Planning for academic audit
6. Any other matter with the permission of chair


Director/IQAC


Chairman/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam
CC to

Dr. S. RAMABALAN, M.E., Ph.D.
PRINCIPAL
E.G.S. Pillay Engineering College

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

CSE 

CIVIL 


ECE -  12/10/18

EEE 

IT 

MECH 

S&H 

MBA 

MCA 

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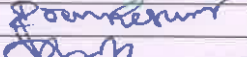



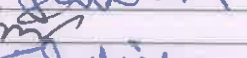
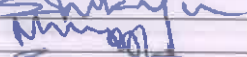






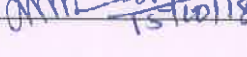


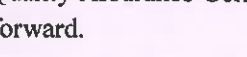



Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

15/10/2018

Minutes of the Internal Meeting of IQAC held on 15-10-2018 at 3.00 P.M in Board Room, E.G.S.Pillay Engineering College.

The internal meeting of IQAC, E.G.S.Pillay Engineering College was held on 15-10-2018 at 3.00 P.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. HajaMohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr.J.Vanitha	Faculty Member	
14	Prof.R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.ChakkrapaniPandian, Proprietor of Nano Tech	Alumni Representative	
18	Mr. P. Vimal Raj	Student Representative/IT	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Follow up of the previous meeting dated 03.07.2018
2. Discussion on Annual Quality Assurance Report for the academic year 2017-18.
3. Discussion on feedback collected from parents
4. Working towards NIRF rank
5. Planning for academic audit
6. Any other matter with the permission of chair

1. Follow up of the previous meeting dated 03.07.2018

Director IQAC reviewed the minutes of the 1st Internal Meeting held on 03-07-2018 and briefed the members regarding the action taken on the following:

- The roadmap for 2018-19 was prepared and mailed by Prof K. Nagalakshmi on 05-07-2018.
- The formats/templates to collect essential data suggested by the members are prepared by the IQAC coordinators and disseminated to all the concerned stake holders for implementation.
- An orientation program is successfully completed for I year students by S&H department

2. Discussion on Annual Quality Assurance Report for the academic year 2017-2018

Annual Quality Assurance Report for the academic year 2017-18 was submitted before the committee for review and approval.

3. Discussion on feedback collected from parents

Parents Meeting was conducted on 11.10.2018 and the feedback was collected in the revised form from parents. Action to be taken on feedback was discussed and the departments were requested to plan for the same.

Action to be taken by: All IQAC coordinators

4. Working towards NIRF rank

The academic core team is requested to help NIRF coordinator in collecting and submitting the details.

Action to be taken by: The Academic core team

5. Planning for academic audit

The academic audit is scheduled for the odd semester of the current academic year in November 2018.

Action to be taken by: IQAC

6. Any other matter with the permission of the Chair

It was discussed in the meeting to send the reminder for Academic Audit, NIRF rank, and NBA accreditation to all the Heads of the Departments.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 4.00P.M.


DIRECTOR/IQAC

Dr. M. CHINNADURAI

Minutes prepared by Prof. K. Nagalakshmi
E.G.S. Pillay Engineering College,
Nagapattinam

CHAIRMAN/IQAC

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

CC to

The Secretary/CEO/COE /Dean/ All HODs / Committee Members/ Office / File

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM - 611 002

(An Autonomous Institution, Affiliated to Anna University, Chennai)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

12/11/2018

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 15-10-2018 AT 3.00 P.M IN BOARD ROOM

The action taken report and follow up process for the Internal Meeting of IQAC held on 15-10-2018 AT 3.00 P.M in board room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Follow up of the previous meeting dated 03.07.2018: Director IQAC reviewed the minutes of the 1 st Internal Meeting held on 03-07-2018 and briefed the members regarding the action taken on the following: <ul style="list-style-type: none">To prepare roadmap for 2018-19To plan to conduct orientation program for I year students	The road map was prepared on 11.07.2018 and disseminated to all the concerned stake holders for implementation The orientation program was successfully conducted from 23.07.2018 to 03.08.2018
Discussion on Annual Quality Assurance Report for the academic year 2017-2018: Annual Quality Assurance Report for the academic year 2017-18 was submitted before the committee for review and approval.	Annual Quality Assurance Report was submitted for the academic year 2017-2018.
Discussion on feedback collected from parents: Parents Meeting was conducted on 11.10.2018 and the feedback was collected in the revised form from parents. Action to be taken on feedback was discussed and the departments were requested to plan for the same.	Noted

Working towards NIRF rank: The academic core team is requested to help NIRF coordinator in collecting and submitting the details	The recommendation is forwarded to the core team of NIRF
Planning for academic audit: The academic audit is scheduled for the odd semester of the current academic year in November 2018.	Placed forward for implementation
Any other matter with the permission of the Chair: It was discussed in the meeting to send the reminder for Academic Audit, NIRF rank, and NBA accreditation to all the Heads of the Departments.	Reminder was sent to the members of the respective committee


DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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Email: iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

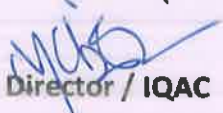
CIRCULAR

Date: 31.01.2019 ✓

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 04-02-2019 at IQAC, Board Room, EGSPEC at 11.00 am.

Agenda:



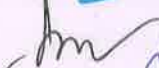




1. Review on academic and administrative audit completed as per schedule (2018-2019 odd semester)
2. Plan of even semester
3. Result analysis - (2018-2019 odd semester)
4. To redefine the mode of collecting feedback from students
5. To increase the number of quality research articles
6. Any other matter with the permission of chair




Director / IQAC


Chairman/ IQAC
Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Dr. M. CHINNADURAI
Director / IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

The Secretary / CEO / COE / Dean / All HODs / Committee Members / Office / File

ESE - 
CIVIL - 
IT - 
ECE - 
EEE - 
MECH - 
S&H - 

MBA - 
MCA - 

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

04/02/2019

Minutes of the Internal Meeting of IQAC held on 04-02-2019 at 10.00 A.M in Board Room, E.G.S.Pillay Engineering College.

The internal meeting of IQAC, E.G.S.Pillay Engineering College was held on 04-02-2019 at 10.00 A.M.in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. HajaMohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr.J.Vanitha	Faculty Member	
14	Prof.R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.ChakkrapaniPandian, Proprietor of Nano Tech	Alumni Representative	
18	Mr. P. Vimal Raj	Student Representative/IT	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Review on academic and administrative audit completed as per schedule (2018-2019 odd semester)
2. Plan of even semester
3. Result analysis - (2018-2019 odd semester)
4. To redefine the mode of collecting feedback from students
5. To increase the number of quality research articles
6. Any other matter with the permission of chair

1. Review on academic and administrative audit completed as per schedule (2018-2019 odd semester)

The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed.

2. Plan of even semester

Academic plan for even semester was discussed for changes/amendments, if any, preferred by HODs.

Action to be taken by: All the HODs

3. Result analysis - (2018-2019 odd semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

Action to be taken by: All the HODs

4. To redefine the mode of collecting feedback from students

To redefine the mode of collecting feedback (e.g., Google forms or mobile apps) from students was discussed.

Action to be taken by: All IQAC coordinators

5. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs and IQAC coordinators

6. Any other matter with the permission of the Chair

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.15A.M.


DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
Mins. Prof. K. Nagalakshmi
E.G.S. Pillay Engineering College,
Nagapattinam

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File


CHAIRMAN/IQAC

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

06.03.2009

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 04-02-2019 AT 10.00 A.M IN BOARD ROOM

The action taken report and follow up process for the Internal Meeting of IQAC held on 04-02-2019 at 10.00 A.M in board room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Review on academic and administrative audit completed as per schedule (2018-2019 odd semester): The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed	Noted
Plan of even semester: Academic plan for even semester was discussed for changes/amendments, if any, preferred by HODs.	Academic calendar
Result analysis-(2018-2019 odd semester): End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.	End semester result analysis meeting was conducted
To redefine the mode of collecting feedback from students: To redefine the mode of collecting feedback (e.g., Google forms or mobile apps) from students was discussed.	Google forms are created and disseminated to students to collect feedback
To increase the number of quality research articles: Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members	R&D policy is redefined to increase the incentive from Rs. 10,000 to Rs. 25,000 for publishing research articles in SCI/SCIE indexed journals, Rs. 5,000 to Rs. 7,500 for Scopus indexed journals

Any other matter with the permission of the Chair:
It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Noted and suggestion was taken for implementation



DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC


CIRCULAR

Date: 03.06.2019

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 05-06-2019 at IQAC, Board Room, EGSPECat 3.30.am.

Agenda:

1. Developing students ' Interpersonal skill to achieve good placement.
2. Uniformity in calculating cumulative course outcome attainment for NBA
3. Faculty development programmes
4. Online courses for students
5. Industry Internship for students
6. Any other matter with the permission of chair


Director / IQAC


Chairperson / IQAC

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.


Nagapattinam (Tamil Nadu).

Dr. M. CHINNADURAI
Director/IQAC

CC to
E.G.S. Pillay Engineering College, Nagapattinam / CEO / COE / Dean/ All HODs / Committee Members / (Dr)

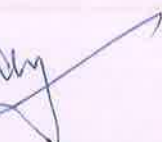
CSE 

CIVIL - 


ECE -  3/6/19

EEE 

IT 

MECH 

SSS 

MBA 

MCA. 

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05/06/2019

Minutes of the Internal Meeting of IQAC held on 05-06-2019 at 10.00 A.M in Board Room, E.G.S.Pillay Engineering College.

The internal meeting of IQAC, E.G.S.Pillay Engineering College was held on 05-06-2019 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC	Signature
1	Dr.S. Ramabalan	Principal & Chairperson	
2	Dr. S. Paramesvaran	Management Representative	
3	Mr. K. Muthukumarasami	Senior Administrative Officer	
4	Mr. M.A. HajaMohideen	Senior Administrative Officer	
5	Dr.S. Kirshna Mohan	Senior Administrative Officer	
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer	
7	Prof. P. Mallika	Faculty Member	
8	Dr. B. Padhmanaban	Faculty Member	
9	Prof. S. Manikandan	Faculty Member	
10	Prof. E.Elakiya	Faculty Member	
11	Prof. K. Marimuthu	Faculty Member	
12	Prof. S. Savithiri	Faculty Member	
13	Dr.J.Vanitha	Faculty Member	
14	Prof.R.Seetha	Faculty Member	
15	Lion.Jc.S.Baraneedharan	Local Society Representative	
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists	
17	Mr.ChakkrapaniPandian, Proprietor of Nano Tech	Alumni Representative	
18	Mr. P. Vimal Raj	Student Representative/IT	
19	Dr. M. Chinnadurai	Director/IQAC	
20	Prof. K. Nagalakshmi	Coordinator/IQAC	

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman/IQAC, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Developing students ' Interpersonal skill to achieve good placement.
2. Uniformity in calculating cumulative course outcome attainment for NBA
3. Faculty development programmes
4. Online courses for students
5. Industry Internship for students
6. Any other matter with the permission of chair

1. Developing students ' Interpersonal skill to achieve good placement

Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.

Action to be taken by: All the HODs

2. Uniformity in calculating cumulative course outcome attainment for NBA

HOD, IT pointed out a problem of calculating cumulative course outcome attainment for NBA. It was decided to be done uniformly and NBA coordinator should take necessary actions to fix the format.

Action to be taken by: Mrs. J. Vanitha, HOD/MCA

3. Faculty development programmes

Faculty members are advised to attend FDP relevant only to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.

Action to be taken by: All the HODs

4. Online courses for students

IQAC members suggested that students should undergo at least one online course in each semester related to their core subjects to improve their skill.

Action to be taken by: All IQAC coordinators

5. Industry Internship for students

Discussion were made on the significance of industry internship for students. HODs and faculty members are instructed to identify the gap between the employers' requirements. The internships are need to be planned for the students based on that. By this our graduates confidentially face the global competition.

Action to be taken by: All IQAC coordinators

6. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs

7. Any other matter with the permission of the Chair

It was discussed in the meeting to take strict action against the students involving in indiscipline activities and involving in violation of exam rules. These students should be counselled accordingly.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00A.M.


DIRECTOR/IQAC


CHAIRMAN/IQAC

Dr. M. CHINNADURAI
Director/IQAC
E.G.S. Pillay Engineering College,
Nagapattinam

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

22.07.2109

ACTION TAKEN REPORT FOR THE INTERNAL MEETING OF IQAC HELD ON 05-06-2019 at 10.00 A.M IN BOARD ROOM

The action taken report and follow up process for the Internal Meeting of IQAC held on 05-06-2019 at 10.00 A.M in board room, E.G.S. Pillay Engineering College is furnishes in the below table

Description of minutes	Action Taken
Developing students' Interpersonal skill to achieve good placement: Emphasis needs to be laid on developing students' Interpersonal skill to achieve good placement.	Noted and suggestion forwarded to the respective department (T&P cell) for implementation.
Uniformity in calculating cumulative course outcome attainment for NBA: HOD, IT pointed out a problem of calculating cumulative course outcome attainment for NBA. It was decided to be done uniformly and NBA coordinator should take necessary actions to fix the format.	Noted
Faculty development programmes: Faculty members are advised to attend FDP relevant only to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.	Faculty members are instructed to attend more FDP, STTP, NPTEL courses to enhance their quality of teaching.
Online courses for students: IQAC members suggested that students should undergo at least one online course in each semester related to their core subjects to improve their skill.	Students were encouraged to attend at least one online course (technical course) related to their domain.
Industry Internship for students: Discussion were made on the significance of industry internship for students. HODs and faculty members are instructed to identify the gap between the employers' requirements. The internships are need to be planned for the students	Noted and suggestion forwarded to each department for implementation.

based on that. By this our graduates confidentially face the global competition	
To increase the number of quality research articles: Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members	Noted
Any other matter with the permission of the Chair: It was discussed in the meeting to take strict action against the students involving in indiscipline activities and involving in violation of exam rules. These students should be counselled accordingly.	The related information is disseminated to the students in the form of circular.



DIRECTOR/IQAC

Dr. M. CHINNADURAI
Director/IQAC
S. S. Pillay Engineering College,
Nagapattinam